



First Contact 9-1-1, LLC
 P.O. Box 1815
 Morgan Hill, CA 95038
 (408) 782.8828 (866) 267.0797 FAX
 www.firstcontact911.com

Hosting Information Packet

Agency Name:	
Contact Name:	
Your Mailing Address:	
City/State/Zip Code:	
Agency Telephone:	
Agency FAX:	
Email:	
Class Location:	
Parking Information:	
How many students from your Agency will be attending?	

Please indicate your classroom configuration:

Tables	PowerPoint Projector	Screen
Chairs	Theatre Seating	White Board
VHS/DVD Player	Monitor/TV	Sound System
Podium	Microphone	Other

Class Hours: (0830-1630 OK?)	
Name of your Closest Airport:	
Name two Area Hotels:	1.
	2.
Proposed Dates of Training?	

What Classes Are You Considering?

- | | | |
|----------------------------|---------------------------------------|-----------------------|
| Tactical Dispatcher | Incident Dispatcher (All Risk) | |
| Customer Service | Kids in Crisis | Crisis Callers |
| Fire Communications | Supervisor | CTO |
| Homeland Security | Ethics/Liability | Stress |
| Crisis Negotiation | Refresher Building Blocks | |

Other: _____

Please fax this back to (866) 267.0797 so we may schedule your class!



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