



**FIRST CONTACT 9-1-1, LLC AND  
COLUMBIA COUNTY 9-1-1 CENTER PRESENT**

**COMMUNICATIONS TRAINING OFFICER**

**Lake City, Florida**

**(TWO-DAY CLASS)**

**Wednesday June 27<sup>th</sup>, 2018 (Part One)**

**Friday June 29<sup>th</sup>, 2018 (Part Two)**

0830-1630 (Both Days)  
COLUMBIA COUNTY 9-1-1 - EOC  
263 NW Lake Avenue  
Lake City, FL 32055  
\$279 per student

ONLINE REGISTRATION AND  
ADDITIONAL INFORMATION IS  
AVAILABLE AT  
**WWW.FIRSTCONTACT911.COM**

**Agency Point of Contact:**

**Scott Rooney (386) 719.1448**

**We will be providing background on:**

- Duties of the Communications Training Officer
  - Vicarious Liability for Trainers
  - Proper Documentation for Success
- Understanding the Adult Learning Process
- Making Lesson Plans for 9-1-1 Trainees
  - Scoring Daily Observation Reports
  - Conducting Remedial Training

Once registered, each participant will be provided with a Confirmation Letter, a map to the Training facility, and any needed lodging information.

**First Contact 9-1-1, LLC P.O. Box 1815 Morgan Hill, CA 95038  
(866) 613.1911 [www.firstcontact911.com](http://www.firstcontact911.com)**